



**Did you know that Exemplar Accounting & Tax Advisors
has a client portal for file sharing?**

**Would you like to save the postage
or skip the trip to our office to drop off your tax documents?
If you do, you can scan and upload the files to our portal!**

**You might be asking yourself if the portal is secure.
Yes, our portal, Protected XChange is a secure online,
cloud-based system used for file sharing. It can be found
in the Client Center on our website
at www.exemplartax.com/client-center.htm.**

It's safe and easy to do!



If you would like to receive an invitation to set up portal access, please send an email to info@exemplartax.com. An invitation will be emailed to you, so you can set up the portal access. Then you will be ready to upload your documents!

If you are not sure if you have portal access or if you need to update your password, please send an email to info@exemplartax.com. We will check your status and let you know.

**Thank you! We appreciate your business!
815-459-6720**